

# **LTC2019 AWARDS**

## **Best Koha Library of the Year**

### Nomination – Terms & Instructions

Library Technology Conclave (LTC2019) scheduled during January 23-25, 2019 at Cochin University of Science & Technology (CUSAT), Cochin, invites nominations from institutions, who have implemented Koha Library Management System in their library for the “**Best Koha Library**” of the Year award. The nominations received will be evaluated based on the procedures and criteria outlined in this document.

#### **Evaluation Criteria**

1. Impact on the library and the community it serves
2. Management and access
3. Branding and customization
4. Reliability of the system
5. Performance (like Response time, etc.)
6. Innovation
7. Use of Web 2.0 or Library 2.0 tools
8. Participation in Global Koha Community
9. Privacy and security
10. Usage effectiveness

#### **Submission of Nomination**

1. The duly filled nomination form along with the Website URL and Access credentials to the Service for review by the Jury should to be emailed to Dr. I. R. N. Goudar, the Program Chair, to his email [goudarishwar@gmail.com](mailto:goudarishwar@gmail.com) on or before **December 15, 2018**.
2. Paper on Best Practices in Implementation and Usage of Koha: In addition to submitting the nomination form, the nominee will be required to submit an authored paper which will be published in the Conclave volume on Best Practices in Library Technology Usage and Management.

#### **Awards Committee**

Nominations will be reviewed by a team of 3-5 Juries who are leading experts in the library management systems, led by Mr. Christopher Cormack, an outstanding Leader of Koha Development Community who is involved with early development of Koha since its first version beginning 1999, as the Chair. Mr Cormack is also a key resource person at the LTC2019.

### **Review & Selection**

1. The awards committee will screen the nominations for selection
2. The nominee Institute/Library agrees to provide access to the members of the awards committee for its Koha server site and related applications
3. Selected nominees will have exclusive review meeting with the members of the awards committee during the Conclave

### **Awards & Privileges**

1. The nominee selected by the Jury as the best Koha implementation library will receive the LTC Certificate of Merit Award and a Plaque during the valedictory session of the Conclave. The award will be presented to the winning institution nominee registered for LTC2019.
2. The Librarian heading the Library of the award winning institution in LTC2019 will be invited as the Guest Invitee to LTC2020, with all expenses paid.

### **General Terms and Conditions**

1. Nominations must be made through the appropriate online nomination form available at the LTC2019 website – [www.ltc2019.com](http://www.ltc2019.com)
2. Nominations are open to any Indian Library irrespective of Self or Service Provider supported implementation.
3. The Institute/Library applying for nomination should register as a delegate represented by one of its staff for attending LTC2019 and may be required to meet the members of the awards committee for review.
4. The travel and related incidental expenses of the delegates from the nominee institute/library to attend LTC2019 will have to be borne by their respective Institutes.
5. The awards committee will have absolute discretion on the final selection of nominations for presentations and the decision on the award. The committee's decision will be final and no discussion on the final outcome shall be entertained.
6. The following persons/organizations will not be entitled to participate in this award nomination.
  - a. Institutions/Libraries involved with the organization of LTC-2019
  - b. Institutions/Libraries who have received the *Best Koha Library* of the Year Award in the previous two years
  - c. Institutions/Libraries who plan to partner as co-hosts for LTC2020
  - d. Institutions/Libraries whose staff members are in the Awards Committee for the Award.

- 6.1 However, these exclusions will not be applicable to Institutions/Libraries represented by invited speakers of the Conclave.
7. Organizers of LTC2019 will not be responsible for the lost, mislaid, incomplete or delayed nominations.
8. Entry in the awards signifies acceptance by the nominee Institution/Library and the delegates representing the Institution/Library of all details, terms and conditions outlined in this document and the nomination form.