Library Technology Conclave (LTC2019) scheduled during January 23-25, 2019 at Cochin University of Science & Technology (CUSAT), Cochin, invites nominations from institutions, who have implemented various technologies in their library for the LibTech Award presented to the Best Technology Enabled Library of the Year. The selection of the library will be based on the benchmark set by a team of Juries, local and international, for the best technology implementation and usage. The nominations received will be evaluated based on the procedures and criteria outlined in this document.

**Evaluation Criteria**

1. Existing IT infrastructure in the library and related support infrastructure in the host institution
2. Breadth of technologies implemented
3. Creative and innovative use of technology in:
   - Improving library staff productivity
   - Increasing usage of library resources
   - Achieving high user satisfaction
   - Contributing to the parent organization’s objectives and goals
4. Techniques developed internally to measure and assess the performance and impact of the technology implemented in the library
5. User education program for better – linked to specific technology or technology enabled products and services

**Examples of functional and service areas where new technologies are deployed**

(Including but not limited to the following)

1. Library Website - Its design and implementation to make it:
   - Mobile friendly
   - As single point access to all library resources (both print and electronic)
   - App for mobile access to Library Website and access to learning resources
2. Integrated library system or library services platform
3. OPAC or the Library Website as the discovery interface for the resources (print and electronic)
4. Single sign-on for all library services and the services of the institutions
5. Remote access (Off-Campus) to the services offered by library
6. Creating Digital archives of parent organization’s knowledge assets, and past and historic records
7. Technology/Service used for fresh Initiatives or partnerships with peer institutions in sharing technology/e-resource/service or collaborative collection development
8. Mapping library collection to the syllabus and academic programs of the institute using tools like Lib Guides.
9. Support to faculty in creating Course Packs
10. Integration of Library Management System with Institution’s e-Learning Platform
11. Technical support to faculty in e-learning areas, which may include content creation or platform implementation
12. Integration of Library with the institution’s technology infrastructure like ERP or E-Governance System
13. Implementation of Research data management system
14. Integrated access to e-books and audio-books through OPAC
15. Self-service for library borrowings and returns
16. Wi-Fi in the library to support patron laptops, tablets, smart phones or other devices
17. Use of Wireless for the use of devices like printers
18. Creative Commons, maker-spaces, or other creative and collaborative work-spaces
19. Digital signage and exhibits, etc.

**Note:** Please do not list/include pure content products like e-books/e-Journal collections and databases licensed from third parties. You may however include content products developed internally by the library and provide the technologies used in developing those content products.

**Submission of Nomination**

1. The duly filled nomination form along with the Website/URL and access credentials to the services for review by the Jury should be emailed to Dr. I. R. N. Goudar, Program Chair, to his email on or before December 15, 2018. (goudarishwar@gmail.com)
2. Paper on Best Practices in Library Technology – usage and management: In addition to submitting the nomination form, the nominee will be required to submit an authored paper which will be published in the Conclave volume on Best Practices in Library Technology Usage and Management.

Awards Committee

Nominations will be reviewed by a team of five Juries who are leading library technology experts in the field, lead by Prof. Marshall Breeding, a leading global library technology expert, as the Chair. Prof. Breeding is also one of the key resource persons at the LTC2019.

Review & Selection

1. The awards committee will screen the nominations to shortlist for presentation at the Conclave. Shortlisted nominees will be intimated by January 10, 2019.

2. The nominee Institute/Library agrees to provide access to the members of the awards committee for all the systems and technologies at the nominee institutes listed in the nomination form submitted by the nominee institute/library.

3. Selected nominees will be required to make a short 5-6 minutes presentation highlighting the unique and innovative ways in which they have technology-enabled their library and its impact on its user community. There will be an exclusive 90 minutes session -- “Innovative Technology Implementation and Usage” – for this presentation.

Awards & Privileges

1. The nominee institution selected by the awards committee Library for the LibTech award of the year will receive the Certificate of Merit Award and a Plaque during the valedictory session of the Conclave

2. The Librarian heading the library of the award winning institution in LTC2019 will be invited as the Guest Invitee for LTC2020 with all expenses paid

General Terms and conditions:

1. Nominations must be made through the appropriate online nomination form available at the LTC-2019 website – www.ltc2019.com

2. Nominations are open to any Indian Library irrespective of self or service provider supported implementation
3. The Institute/Library applying for nomination should register as a delegate represented by one of its staff for attending LTC-2019 and making a presentation. There will be a separate session at the Conclave on the “Innovative Technology Implementation and Usage” in which the nominated delegates will be given the opportunity to present the institution’s achievement in qualifying for the LibTech award.

4. The travel and related incidental expenses of the delegates from the nominee Institute/Library to attend LTC2019 will have to be borne by their respective Institutes.

5. The awards committee will have absolute discretion on the final selection of nominations for presentations and the decision on the award. The committee’s decision will be final and no discussion on the final outcome will be entertained.

6. The following persons/organizations will not be entitled to participate in this award nomination.
   a. Institutions/Libraries involved with the organization of LTC-2019
   b. Institutions/Libraries who have received LibTech award in the previous two years
   c. Institutions/Libraries who plan to partner as co-hosts for LTC-2020
   d. Institutions/Libraries whose staff members are in the Awards Committee of LibTech award

6.1 However, these exclusions will not be applicable to Institutions/Libraries represented by invited speakers of the Conclave.

7. Organizers of LTC2019 will not be responsible for the lost, mislaid, incomplete or delayed nominations.

8. Entry in the awards signifies acceptance by the nominee Institution/Library and the delegates representing the Institution/Library of all details, terms and conditions outlined in this document and the nomination form.